To international graduate students (regular students) of Kanazawa University,

Call for Candidates of  
Study Abroad Scholarship 2017  
Type: Graduate-Level Research Exchange  
(by Kanazawa University Foundation)

This scholarship is provided to individuals who go abroad and take part in research exchange with the researchers belong to the educational institutions ranked in the World’s Top 400 Universities. Please follow the procedures below to apply.

1. Eligibility  
   • A regular graduate student of Kanazawa University  
   • An individual who will take part in academic conferences, trainings, researches or Labo-lotations during the period from 1st April 2017 to 31st March 2018 with researchers or graduate students of educational institutions ranked in the World’s Top 400 Universities.

   1) For the list of World’s Top 400 Universities, see table b. Japanese institutions are excluded.

   2) You may apply to this scholarship as many times as you want. However, we give priority to the students who are awarded for the first time. You will have low priority from second application.

2. Number of recipients  
   240 persons per year (within the upper limit of the fiscal budget)  
   *First semester (April- September): about 120 persons  
   Second semester (October- March): about 120 persons

3. Scholarship  
   We award the scholarship according to the duration of your research as follows.

   • Within 7 days: 50,000 yen  
   • From 8 days to 1 year: 60,000 yen to 100,000 yen/month *depends on a destination and Implementation period. We will inform you the details based on JASSO scholarship calculation when we notify you of the selection result.

   *Benefit period will be within one year, and basically within 3 months for international students.

4. Multiple benefit  
   1) If you are eligible for other scholarships at your graduate school, we advise you to apply for them in priority. If you receive/plan to receive other scholarships, you will have low priority in the selection for Study Abroad Scholarship. If you are a previous recipient of this scholarship, you will also have low priority.

   2) If you are awarded another scholarship that does not permit receiving other scholarships, you will not be selected for this one. If the other scholarship specifies caps for total amount awarded, we will deduce the scholarship awarded to match the specified amount.

5. How to apply  
   If you are eligible for the scholarship, prepare the following documents, submit (1) and (2) by Acanthus Portal and (3) and (4) to Study Abroad Section located on 4th floor of the Administration Office.  
   *Students at Takara-machi and Tsuruma Campus may also submit to your Student Affairs Section.

   (1) Application (form 1)*Excel file  
   (2) Materials that provide details about research exchange and its duration (i.e. permission for exchange, event announcement, homepage news) *PDF
(3) Invoice (form 2)
(4) Bank account registration form (On the back side of the form, paste photocopy of cash card or the first 2 pages of bank book.)

*There is no need to submit (4) if you already have registered a bank account for receiving Tutor’s reward. If you are unsure if you have a registered bank account or if you worked as TA (Teaching Assistant) or RA (Research Assistant), submit the form.

*1. If your application contents have changed after you applied, immediately submit “Notification of Change” (form 4) by Acanthus Portal “WebClass”.

*2. If there are any deficiencies in the documents submitted, you will not be selected. Double-check the documents before submission.

【How to access WebClass】
Method 1. Open the following the website.
https://lms-wc.el.kanazawa-u.ac.jp/webclass/login.php?fakeuser=4a72b262bcb41b1b4b16aef97e42797&acs=9d59b858

Method 2. Log in to “Acanthus Portal” and follow the menu links below
Student/Timetable/Special course/Global Affairs Support Office/Study Abroad Scholarship 2017 Graduate-Level Research Exchange/Assessment

We also accept (3) and (4) by postal mail. The documents must be received before you go abroad.

Mailing address:
Study Abroad Section, Global Affairs Support Office
Kanazawa University
Kakuma- machi, Kanazawa , Ishikawa
920-1192

We provide this document also on the website below.
http://www-isc.ge.kanazawa-u.ac.jp/jp/send/scholarship/index.html

6. Where to submit
Acanthus Portal “WebClass” and Study Abroad Section *varies depending on document form

7. Deadlines (Documents must be sent before you go abroad!!)
We accept application any time before you go abroad, regardless of your departure date.
Final deadline is as follows:

First semester: 15th September (Fri) 2017, 17:00
Second semester: 15th March (Thu) 2018, 17:00

8. Selection and Result Notification
We will screen applicants based on application documents and inform you the selection result according to the schedule below. The scholarship will end with the budget phase. In case of deficient documents, screening may take longer and the notification may be delayed.

Example:
The First semester candidate submits on 13th April, the decision will be notified by 28th April (Fri).
The Second semester candidate submits on 13th April, the decision will be notified by 29th September (Fri).
You must submit a report (see 10. Report) within 2 weeks after your trip. The final decision of selection will be made by the screening based on all submitted documents. After this process, Study Abroad Section will update you with the final result.

9. How to receive scholarship
The scholarship will be paid into your registered bank account after your trip. We will inform you when the bank transfer is complete. The payment will be twice if the duration of your travel extends into next fiscal year.

10. Report
You must submit the following documents within 2 weeks after your trip by Acanthus Portal “WebClass.”

1) Report (Form 3) *Excel file
   Attach one of the following items.
   • 1 Photo of research exchange activity, in which you are included.
   • 1 photocopy of a name card of the researcher who belongs to the educational institution in the World’s Top 400 Universities.
   • 1 memo (note) of the research activity written by researchers who belong to the educational institution ranked in the World’s Top 400 Universities.
2) Photocopies of your passport (the pages of your face photo and immigration stamps) *PDF
* Submit report by the deadline; otherwise you will not be selected for the scholarship.

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Method 1. Open the following Website.
https://lms-wc.elkanazawa-u.ac.jp/webclass/login.php?fakeuser=4a72b262bcb41b1b4b16afbf97e42797&acs=9d59b858

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11. Recipient’s obligations
1) Recipients must submit the form 4 immediately when the contents of your application have changed.
2) The recipients are required to write articles for brochures to promote research exchanges, participate in report sessions and make presentations about the scholarship and research exchanges whenever requested to do so.

12. Others
1) Individuals who match any of the items below will not be included in screening.
   • An individual who notified the university of his/her withdrawal and clearly have the inclination to leave the university.
   • An individual who has received disciplinary punishment for cheating on examinations or criminal actions.
2) In case a recipient of scholarship receives disciplinary punishment for cheating on examination or criminal actions during the fiscal year of the scholarship, the Vice President for International Affairs will cancel the decision for selection.
3) The individual whose scholarship decision has been canceled must return the entire amount of the scholarship that he/she has already received.
4) The individual who receives other scholarships after being awarded this scholarship must return the entire or partial amount of this scholarship in accordance with the other scholarships’ conditions. In such cases, the recipient must return this scholarship entirely if awarded a scholarship that does not permit receiving other scholarships. The recipient must return the amount of difference if awarded a scholarship that specifies the cap of total amount that can be received from other scholarships.