

Application Guideline for Kanazawa University Human and Social Sciences Short-term Exchange Program in 2019

1. Program Contents

Students who wish to concentrate on a specialized field of study are admitted to the College of Human and Social Sciences (undergraduate level) or the Graduate School of Human and Socio-Environmental Studies at Kanazawa University. They attend regular curriculum classes of Kanazawa University and/or study in their major field(s) at the graduate school. Eligibility is open to students majoring in human and social sciences at their home institutions. Since classes are given in Japanese and English, high-level proficiency in Japanese or English is required in order to attend classes. Students wishing to pursue their research at the graduate school can receive instruction in English.

2. School and Division

College / Graduate School	School / Division	Website
College of Human and Social Sciences (Undergraduate level)	Humanities	http://jinbun.w3.kanazawa-u.ac.jp/english/index.html
	Law	http://law.w3.kanazawa-u.ac.jp/school-of-law
	Economics	http://econ.w3.kanazawa-u.ac.jp/en/index.html
	Teacher Education	http://www.ed.kanazawa-u.ac.jp/gr/e/index.html
	Regional Development Studies	http://chisou.w3.kanazawa-u.ac.jp/e/index.html
	International Studies	http://sis.w3.kanazawa-u.ac.jp/en/index.html
Graduate School of Human and Socio-Environmental Studies (Master's level)	Humanities	http://human-socio.w3.kanazawa-u.ac.jp/en/master/humanities/
	Law and Politics	http://human-socio.w3.kanazawa-u.ac.jp/en/master/law_politics/
	Economics	http://human-socio.w3.kanazawa-u.ac.jp/en/master/economics/
	Regional Development Studies	http://human-socio.w3.kanazawa-u.ac.jp/en/master/regional/
	International Studies	http://human-socio.w3.kanazawa-u.ac.jp/en/master/international/

3. Requirements for Application

Applicants must meet all requirements listed below.

- 1) Applicants must be full-time students at their home university at the time of enrollment.
- 2) Applicants must have an excellent academic record and personality.
- 3) Applicants must have a definite plan and purpose of study regarding the program. They must also have a strong commitment to devote themselves to their studies.
- 4) Applicants must resume their studies at their home institution after the completion of their studies at Kanazawa University.
- 5) Applicants must qualify for the "College Student" visa.
- 6) Applicants must have a good command of the Japanese/English language in order to understand lectures. (Applicants wishing to take courses given in Japanese must have a level of skill in the

Japanese language equal to or higher than level N2 of the Japanese Language Proficiency Test. Those wishing to take courses given in English must have a level of skill in the English language equal to or higher than TOEIC Listening & Reading Test 600, TOEFL-iBT 60 or IELTS 5.5. Applicants wishing to study Japanese language education at the graduate level must have skills in the Japanese language equivalent to level N1 of the Japanese Language Proficiency test.

7) Applicants wishing to study in their major field(s) at the graduate school must get an agreement of acceptance from their desired professor before applying.

4. Period of Study Abroad

(1) Enrollment in April 2019

From April 2019 through more than 6 months up to 12 months

1) April 2019 - September 2019

2) April 2019 - March 2020

(2) Enrollment in October 2019

From October 2019 through more than 6 months up to 12 months

1) October 2019 - March 2020

2) October 2019 - September 2020

*Arrival date is set for the last week of September.

5. Deadline for Applications

(1) Enrollment in April 2019: 31 October 2018 (Wed.)

(2) Enrollment in October 2019: 31 January 2019 (Thu.)

6. Notification of Results

(1) Enrollment in April 2019: December 2018

(2) Enrollment in October 2019: April 2019

7. Scholarship

Participants belonging to institutions that have concluded a Memorandum on Student Exchange with Kanazawa University and having the nationality of countries or regions that have diplomatic relations with Japan will be paid monthly stipends and a relocation allowance, if accepted as a JASSO (Japan Student Services Organization) scholarship grantee. (Students from Taiwan and Palestine are also considered eligible. Students who have Japanese citizenship are NOT eligible.)

2015: Monthly stipend was 80,000 yen

2016: Was not available

2017: Monthly stipend was 80,000 yen (Additionally accepted)

2018: Monthly stipend is 80,000 yen

(The number of students granted a scholarship is limited.)

Scholarship students must meet the following requirements in addition to the above-mentioned

requirements for application.

- 1) Commendable academic performance.
- 2) In need of financial assistance to study abroad in Japan.
- 3) The monthly amount of scholarship funds received from other agencies must be 80,000 yen or less.

8. Others

1. Applicants must submit their application to study at Kanazawa University through their home institution.
2. Each student may apply for up to 3 programs.
3. Kanazawa University will select prospective participants as well as candidates for scholarships and the department upon discussions of the screening body.
4. Candidates must submit a Medical Report (all candidates) and Agreement for Defraying Expenses with a bank statement showing the current account balance (except for JASSO scholarship candidates). Your acceptance into the program may be revoked if you do not submit these documents or if you do not meet the health requirements for studying abroad due to reason of infectious disease or other condition.
5. You must submit to a medical checkup at Kanazawa University after your arrival.
6. Applicants for the above scholarship programs are precluded from applying for a study abroad with JASSO scholarship or the Japanese government (Monbukagakusho) scholarship at another university, or for the Japanese government scholarship through a Japanese embassy at the same time. Those who have Japanese citizenship are NOT eligible.
7. Applications from applicants currently enlisted in military service will not be accepted.
8. Tuition
 - (1) Tuition shall be waived for students from institutions that have concluded an agreement on mutual tuition waiver with Kanazawa University according to the number of students specified in the agreement.
 - (2) If the number of exchange students exceeds that specified, or if a student is registered at an institution that has no such agreement, they will be obliged to pay tuition. Tuition as of the 2018 academic year is given below. Please note that it might be revised in future.

	Status at KU	Tuition
Students who wish to obtain credits	Special Auditor	14,800 yen per credit International students except for students who will study in their major field(s) and receive no credits are required to attend courses for at least 10 hours per week to obtain the status of residence in Japan. Cf. Seven courses (usually 14 credits) = 207,200 yen/semester

Graduate students who will study in their major field(s) and do not need credits	Special Research Student	29,700 yen per month
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9. Accommodations

Kanazawa University will arrange for your accommodation. (Students who choose not to live in the accommodation arranged by Kanazawa University must arrange housing themselves after their arrival at Kanazawa. The monthly rent for an apartment [one bedroom with kitchenette, toilet and bath, unfurnished] in Kanazawa is from 40,000 to 60,000 yen and the deposit and (nonrefundable) “key money” will be approximately 150,000 to 300,000 yen. Also, students will be required to take out insurance. Real estate agents provide information on apartments and housing. Apartment in Japan is usually unfurnished.)

10. Living Expenses

Standard monthly living expenses in Kanazawa can be considered to be from around 80,000 to 100,000 yen. Please be sure to have sufficient funds available to cover your living expenses during the study period.

(Details)

- Rent: 30,000 to 50,000 yen
- Electricity, water, and other utilities: about 10,000 yen
- Health insurance: 1,600 yen
- Food: 25,000 to 30,000 yen
- Miscellaneous expenses: 30,000 to 40,000 yen

11. National Health Insurance

All students are required to join the National Health Insurance program. It costs about 1,500 yen per month. This insurance covers around 70% of costs for medical care and hospitalization.

12. Personal Accident Insurance for Students Pursuing Education and Research

All students are required to take out Accident Insurance for Students Pursuing Education and Research. It costs 1,000 yen per year. This insurance protects students against physical injuries arising from unexpected accidents during their educational and research activities.

13. Immigration to Japan

There are certain formalities that must be observed by international students intending to pursue studies in Japan. Students should possess a valid passport issued by their home country. They are also required to apply at their nearest Japanese diplomatic mission (embassy or consulate) for a “College Student” visa. A College Student visa will only be issued after the diplomatic mission is in possession of the applicant’s “Certificate of Eligibility.” The Student Affairs Division of Kanazawa University shall submit applications for the Certificate of Eligibility to the immigration office at Kanazawa on behalf of exchange students. The Certificate of Eligibility will then be sent to the students. When applying for the visa, students must take the Certificate of Eligibility and their passport to the diplomatic mission. Students should also be sure to bring the Certificate of

Eligibility with them and show it to immigration authorities at the airport when they enter Japan.

9. Application Documents

Application documents	Note
Application form	Designated format
Photo	JPEG data of photo (3×4cm)
Academic transcript	Issued by applicant's home university *We use the record of the most recent one year period as material for selection. Please make sure to indicate the semester of each course.
Recommendation	Designated format
Certificate of Enrollment	Designated format
Photocopy of passport	Passport photo page. If you don't have one, please send it as soon as you get it.
Proof of Japanese or English Proficiency	Proof of Japanese or English Proficiency or a letter of recommendation issued by a specialist in language education

※Please search for professors at the website on the following page or websites written in “2. School and Division”.

Directory of Researchers at Kanazawa University

<http://ridb.kanazawa-u.ac.jp/public/index.php>

※ Students wishing to study in their major fields at a graduate school must get an agreement of acceptance from their desired professor before applying. Please contact him/her by email and ask for the permission.