

Application Guideline for Kanazawa University Human and Social Sciences Short-term Exchange Program in 2018

1. Program Contents

Students who hope to concentrate on the study of the specialized field are admitted in College of Human and Social Sciences (undergraduate level) or Graduate School of Human and Socio-Environmental Studies at Kanazawa University. They attend classes on the curriculum of Kanazawa University, and/or study in their major fields at a graduate school. The students whose major are human and social sciences are eligible. Since classes are lectured in Japanese, high proficiency in Japanese is required in order to attend classes. However, if they wish to pursue their research in the graduate school, they can be instructed in English.

2. School and Division

College / Graduate School	School / Division	Website
College of Human and Social Sciences (Undergraduate level)	Humanities	http://jinbun.w3.kanazawa-u.ac.jp/english/index.html
	Law	http://law.w3.kanazawa-u.ac.jp/school-of-law
	Economics	http://econ.w3.kanazawa-u.ac.jp/en/index.html
	Teacher Education	http://www.ed.kanazawa-u.ac.jp/gr/e/index.html
	Regional Development Studies	http://chisou.w3.kanazawa-u.ac.jp/e/index.html
	International Studies	http://sis.w3.kanazawa-u.ac.jp/en/index.html
Graduate School of Human and Socio-Environmental Studies (Master's level)	Humanities	http://human-socio.w3.kanazawa-u.ac.jp/en/master/humanities/
	Law and Politics	http://human-socio.w3.kanazawa-u.ac.jp/en/master/law_politics/
	Economics	http://human-socio.w3.kanazawa-u.ac.jp/en/master/economics/
	Regional Development Studies	http://human-socio.w3.kanazawa-u.ac.jp/en/master/regional/
	International Studies	http://human-socio.w3.kanazawa-u.ac.jp/en/master/international/

3. Requirements for Application

Applicants must meet all requirements listed below.

- 1) Applicants must be full-time students in their home universities.
- 2) Applicants must have an excellent academic record.
- 3) Applicants must have a definite plan and purpose to study in the program. They must also have a strong will to devote themselves to their studies.
- 4) Applicants must resume their studies at their home institutions after the completion of their studies at Kanazawa University.
- 5) Applicants must qualify for the 'college student' visa.
- 6) Applicants wishing to attend classes and obtain credits must have a good command of the Japanese language to understand lectures in Japanese. Applicants who wish to study at the College of Human and Social Sciences must have skills in the Japanese language equivalent to level N1 of the Japanese Language Proficiency test.

- 7) Applicants wishing to study in their major fields at a graduate school must have a good command of the Japanese/English language to be instructed in Japanese/English and get an agreement to accept you from your desired professor before application.
- 8) Applicants should be healthy both mentally and physically with a commendable personality.

4. Period of Study Abroad

- (1) From April 2018 through more than 6 months up to 12 months
Applicants who wish to obtain credits must choose from the following.
 - 1) April 2018 - September 2018
 - 2) April 2018 - March 2019
- (2) From October 2018 through more than 6 months up to 12 months
Applicants who wish to obtain credits must choose from the following.
 - 1) October 2018 - March 2019
 - 2) October 2018 - September 2019

5. Deadline for Applications

- (1) Enrollment in April 2018: 20 November 2017 (Mon.)
- (2) Enrollment in October 2018: 28 February 2018 (Wed.)

6. Notification of Results

- (1) Enrollment in April 2018: December 2017
- (2) Enrollment in October 2018: June 2018

7. Scholarship

Participants belonging to the institutions which concluded the Memorandum on Student Exchange with Kanazawa University and having the nationality of countries or regions that has diplomatic relations with Japan will be paid monthly stipends and a relocation allowance, if accepted as a JASSO (Japan Student Services Organization) scholarship grantee. (Students of Taiwan and Palestine are also considered as eligible.)

2015: Accepted (Monthly 80,000 yen)

2016: Not accepted

2017: Additionally Accepted (Monthly 80,000yen)

Scholarship students must meet the following requirements.

- 1) Students with commendable academic performance.
- 2) Students who need financial assistance to study abroad in Japan.
- 3) The monthly amount of the scholarship which students receive from other agency must be ¥80,000 or less.

8. Others

1. Applicants must submit the applications to Kanazawa University through their home institutions.
2. Kanazawa University will select prospective participants as well as candidates for scholarships

and determine into which department the Program C students will be accepted.

3. Each student is eligible to apply for only one of the program A-E.

4. Applicants of the above scholarship programs cannot apply for a study abroad with JASSO scholarship or Japanese Government (Monbukagakusho) scholarship at another university, or for the Japanese Government Scholarship through a Japanese embassy at the same time.

5. Those who are currently enlisted in military service cannot apply.

6. Tuition

(1) Tuition shall be waived for students from institutions that have concluded an agreement on mutual tuition waiver with Kanazawa University according to the number of students specified in the agreement.

(2) If the number of exchange students exceeds the specified one, or if a student is registered at an institution that has no such agreement, they will be obliged to pay tuition. Tuition as of 2016 academic year is given below. It might be revised in future.

	Student Status	Tuition
Students who wish to obtain credits	Special auditor	14,800 yen per credit International students except for students who study in their major fields without receiving credits are required to attend courses for at least 10 hours per week to obtain the status of residence in Japan. Cf. Seven courses (usually 14 credits) = 207,200 yen /semester
Students who study in their major fields and do not need credits	Special research student	29,700 yen per month

7. Accommodations

Kanazawa University will arrange for your accommodation. (Students who choose not to live in the accommodation which is arranged by Kanazawa University, have to arrange housing by themselves after their arrival at Kanazawa. The monthly rent for an apartment (one bedroom with kitchenette, toilet and bath, unfurnished) in Kanazawa is from 40,000 yen to 60,000 yen and a deposit and key-money (nonrefundable) will be approximately 150,000 - 300,000 yen. Also, students will be required to join insurances. Real estate agents provide information on apartments and housing.)

8. National Health Insurance

All students are required to join the National Health Insurance. It costs about 1,500 yen per month. This insurance covers about 70% of charges for medical care and hospitalization.

9. Personal Accident Insurance for Students Pursuing Education and Research

All students are required to join the Accident Insurance for Students Pursuing Education and Research. It costs 1,000 yen per year. This insurance helps students against physical injuries arising from unexpected accidents during their educational and research activities.

10. Students Liability Insurance

This insurance covers students' compensation to others, properties which they borrowed from someone else, and defamation cases etc.

They need to be a member of University CO-OP to purchase this insurance, and they will be required to pay ¥6,000 (funds) to get a membership. This ¥6,000 (funds) will be refund, when graduating/completing their study at Kanazawa University. Insurance fee itself is ¥1,780 for a year.

11. Immigration to Japan

There are certain formalities that must be observed by international students intending to pursue studies in Japan. Students should possess a valid passport issued by their home country. They are also required to apply to their nearest Japanese diplomatic mission (embassy or consulate) for a "college student" visa. A "college student" visa will only be issued after the diplomatic mission is in possession of the applicant's "Certificate of Eligibility". However, Japanese Government Scholarship students do not need such a certificate. The Student Affairs Division of Kanazawa University shall submit the applications for the "Certificate of Eligibility" to the immigration office at Kanazawa on behalf of the exchange students. The "Certificate of Eligibility" will then be sent to the students. When applying for the visa, students must take the "Certificate of Eligibility" and their passport to the diplomatic mission. Students should also be sure to bring the "Certificate of Eligibility" with them and show it to the airport authorities when they enter Japan.

9. Application Documents

Application documents	Note
Application form	Designated format
Photo	Sharp one, put this on the space for photo on the application for programC
Academic transcript	Issued by applicant's home university
Photocopy of passport	Passport photo page. If you don't have one, please send it as soon as you get it.
Agreement for Defraying Expenses with Statement of Bank Account Balance	Students applying for a one semester exchange should enclose a bank balance verifying that they have funds equivalent to JPY 500,000; students apply for a one-year exchange need to verify that have JPY 1,000,000.

※ Students wishing to study in their major fields at a graduate school must get an agreement to accept them from their desired professor before application. Please contact him/her by email and ask for the permission.